

Advanced Education is collecting this personal information under the authority of sections 33(a) and (c) of the *Freedom of Information and Protection of Privacy Act* (Alberta) to determine and verify the Applicant's eligibility for financial assistance, to administer (including research, statistical analysis and evaluations) and to enforce student financial assistance programs in accordance with the *Student Financial Assistance Act* (Alberta), the *Canada Student Loans Act* and the *Canada Student Financial Assistance Act*, each as may be amended from time to time. The use and disclosure of your personal information is managed in accordance with the *Freedom of Information and Protection of Privacy Act* (Alberta). If you have any questions about the collection, use or disclosure of this information, call the Student Aid Alberta Service Centre toll free at 1-855-606-2096 from anywhere in North America. You can also mail your questions to Student Aid Alberta, Privacy Officer, PO Box 28000 Stn Main, Edmonton AB T5J 4R4.

You can request an Executive Review of your student funding file if you are not satisfied with the result of your Request for Reconsideration. Use this Level 2 form if you have already submitted a Request for Reconsideration Form (Level 1) and:

- you are not satisfied with the response
- your request was denied or you think the amount awarded is too low
- you want your circumstances reviewed at a higher level

Please provide as much information as possible to explain your reasons for requesting an Executive Review of your file in the space provided. Be detailed, specific, and provide supporting documentation as required. All \$ amounts must be submitted in Canadian dollars.

Deadline: Student Aid Alberta must receive your Request for Executive Review Form (Level 2) within 60 days from the date you received the response to your Request for Reconsideration Form (Level 1). Student Aid Alberta allows for 14 days of mailing time. The 60 day deadline will begin 14 days after the mailing date.

Processing time: It may take up to 60 days from the date of receipt for Student Aid Alberta to process your request.

Applicant's Personal Information

Social Insurance Number	Alberta Student Number (mandatory) <i>(obtained from Alberta Transcript of High School Achievement)</i>	Award Reference Number <i>(Refer to your Student Award Letter)</i>
<input type="text"/>	<input type="text"/>	<input type="text"/>
Last Name (current full legal name)	First Name (current full legal name)	Middle Initial
<input type="text"/>	<input type="text"/>	<input type="text"/>
Apartment or Box Number	Street Address	
<input type="text"/>	<input type="text"/>	
City/Town	Prov/State	Country
<input type="text"/>	<input type="text"/>	<input type="text"/>
Postal/Zip Code		
<input type="text"/>		
Mobile Number (format: 999-999-9999) to receive text messages	Telephone Number (format: 999-999-9999)	
<input type="text"/>	<input type="text"/>	
Email Address	<input type="text"/>	

Reason for Requesting an Executive Review – Attach Any Additional Documentation

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Applicant Declaration

This Request for Executive Review Form (Level 2) for Post-Secondary Studies, including any Schedules and documentation (“Request for Executive Review Form (Level 2)”), supplements, amends, and forms part of the Application for Financial Assistance that I previously submitted to the Minister of Advanced Education (“Minister”) pursuant to the *Student Financial Assistance Act* (Alberta), the *Canada Student Loans Act* and the *Canada Student Financial Assistance Act* (“Original Application”).

By submitting this Request for Executive Review Form (Level 2), I declare that all information provided in this Request for Executive Review Form (Level 2) is true and complete, and I understand that the information that I provide is subject to review and assessment by the Minister in accordance with the *Student Financial Assistance Act* (Alberta), the *Canada Student Loans Act* and the *Canada Student Financial Assistance Act*. I understand that this Request for Executive Review Form (Level 2) supplements, amends and forms part of my Original Application.

I acknowledge that the declarations I provided in the Original Application and the declarations and consents I provided in the Master Student Financial Assistance Agreement – Alberta and the Master Student Financial Assistance Agreement – Canada (see the Completing your Master Student Financial Assistance Agreement information sheet at studentaid.alberta.ca) also apply to this Request for Executive Review Form (Level 2) and to the personal information that I have provided in this form.

I understand that if I make a false or misleading statement in this Request for Executive Review Form (Level 2), fail to disclose information or fail to notify the Minister of any changes to the information provided in this Request for Executive Review Form (Level 2), it may result in one or more of the following: I may be denied financial assistance, be required to immediately repay all financial assistance received, or be subject to criminal prosecution.

Upload or Mail Your Form

Send documents electronically*

1. Visit studentaid.alberta.ca
2. Sign in via SFS Login
3. Submit securely using Upload Electronic Document(s)

*For assistance: [e-Doc Upload FAQ](#)

Mailing Address

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