

# Disability Grant for Services and Equipment Reconciliation Worksheet

Name

Social Insurance Number

### Deadline

This worksheet and all receipts must be returned by the end of your current study period. If you do not provide receipts or return your unused funds, you will have a grant overaward that will reduce your future eligibility for this grant.

### Instructions

1. Collect all your receipts and submit them at the same time, along with this worksheet.
2. Your receipts must indicate that you purchased approved services and/or equipment during the pre-study or study period.
3. **Submit only receipts that verify the amounts as paid or that show the method of payment (example: Visa).**  
Invoices alone cannot be accepted.
4. Enter your name and Social Insurance Number (or Alberta Student Number) on all your receipts.
5. Complete the worksheet as in the example below. Submit your receipts with this worksheet.
6. If you have unused funds of less than \$25, you do not need to repay the funds.
7. If you have unused funds of \$25 or more, you must repay the funds. Make your cheque or money order payable to:  
Government of Alberta.

**Example:**

Cost Type	\$\$ Awarded	\$\$ Spent	Receipt Attached?	\$\$ To Be Returned
Zoomtext	\$700	\$700	yes	0
Tutor	\$1,200	\$1,000	yes	\$200

### Worksheet

Cost Type	\$\$ Awarded	\$\$ Spent	Receipt Attached?	\$\$ To Be Returned
<b>Total Unused Funds =</b>				<input style="width: 150px; height: 25px;" type="text"/>

**Send documents electronically:** 1. Visit [studentaid.alberta.ca](http://studentaid.alberta.ca) 2. Sign in to your account 3. Submit securely using Upload Electronic Document(s)  
**Or mail to:** Alberta Student Aid, Attention: Disability Grants, PO Box 28000 Stn Main Edm AB T5J 4R4  
**Mail your cheque or money order, payable to the Government of Alberta (for unused funds, if applicable), to:**  
 Alberta Student Aid, Attention: Disability Grants, PO Box 28000 Stn Main, Edmonton AB T5J 4R4