

Spousal/Partner Contribution – Federal Calculation Worksheet

May 31, 2017

STEPS	FORMULA EXPLANATION	AMOUNT \$ DO NOT ROUND UNTIL FINAL CALCULATION
1 Check to see if student is exempt from a spousal/partner contribution		
<p>Check to see if student is exempt from a spousal/partner contribution Spousal contribution will be waived if one of the following conditions are met:</p> <ul style="list-style-type: none"> the spouse/partner is a student, the spouse/partner is receiving federal or provincial disability benefits or the spouse/partner is receiving Employment Insurance (EI) benefits or Income Support (Social Assistance) <p>If none of the following conditions are met continue to step 2.</p>		
2 Determine if there is a spouse/partner contribution		
i.	<p>[Total Income] – [Income Threshold for family size] = Income above the threshold</p> <p>See income Threshold <insert link to income threshold></p> <ul style="list-style-type: none"> If the Total Income is less than the Income the spouse/partner contribution is \$0 If Total Income is greater than the Income Threshold for family size, proceed to the step 	<p>\$</p> <p>Use this amount for the next step (if necessary).</p>
ii.	<p>[Income above the threshold] X 10%</p>	<p>\$</p> <p>Use this amount for the next step.</p>
3 Find the weekly amount for full year		
i.	<p>[Student Contribution] / 8* = Amount per month</p> <ul style="list-style-type: none"> Divide the student contribution by 8 (because all calculations are capped at a maximum 8 month study period). <p>* If the student's study period is less than 8 months, use the actual number of months in the study period</p>	<p>\$</p> <p>Use this amount for the next step.</p>
ii.	<p>[Amount per month] x 12 = Annual amount</p> <ul style="list-style-type: none"> To figure out what the student has for the entire year, 	<p>\$</p> <p>Use this amount for the next step.</p>
iii.	<p>[Annual amount] / 52 = Weekly amount</p> <ul style="list-style-type: none"> Will determine the weekly amount of funding for the income above the weekly threshold 	<p>\$</p> <p>Use this amount for the next step.</p>
4 Determine Spousal/Partner Contribution (no maximum)		
i.	<p>[Max Weekly Amount] x [Weeks in study period] = Student Contribution</p> <ul style="list-style-type: none"> See the Federal Weeks for Program of Study Period to determine weeks in study period 	<p>\$</p>